

Senior Lunchtime Supervisor

Our lunchtime team is an important part of our school and we wish to appoint an enthusiastic and motivated individual who will be able to supervise and engage with our children here at All Saints C of E Primary School in Ilkley. As Senior Lunchtime Supervisor you will supervise/line manage our Lunchtime Supervisors as appropriate, ensuring and contributing to successful lunchtimes for our children.

Purpose of the Job:

To ensure the security, safety and well-being, and care of the children of the school and to promote their social, emotional and physical development during the lunch time period. To promote positive play and engage children in activities.

Main Duties and Responsibilities:

- Supervise children during the lunch period ensuring the safety, welfare, physical and mental well-being of children and the maintenance of good order and discipline.
- Promote positive play and engage children in activities.
- Line manage/supervise our team of Lunchtime Supervisors.
- Promote the positive behaviour of children and supporting them to resolve conflict and restore relationships.
- Ensure the safety and well-being of children, providing emotional support where necessary.
- Be trained in first aid and to provide treatment for children who are injured
- Promote and ensure good behaviour and a calm atmosphere whilst children eat their lunch.
- Address issues calmly and politely and in doing so being a role model to the children.
- Encourage all children to eat and assist children with cutting up food, opening tubs, pouring water etc. where appropriate.
- Encourage social skills and good table manners, ensuring safety with knives and forks.
- Ensure that, when classrooms are used during the Midday break because of inclement weather that the children are quietly occupied and that the classroom is left tidy, ready for afternoon school.
- Take part in training appropriate to the job of midday supervisor including annual safeguarding updates.
- Take part in any appraisal arrangement made by the school.
- Undertake any other duties consistent with the purpose of the job.

Hours of work – Monday to Friday 11.30am-1.30pm Term Time Only.

Payscale Band 5 point 4.